

MEMORANDUM

Date: May 22, 2014

To: All Clubs, Test Chairs, and Evaluators

From: Rhonda Vanderveen, Officials Chair

Reference: Test Policies

As a result of a number of inquiries and occurrences over the past season, please note the following clarifications and reminders:

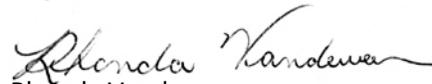
- 1.0 Tests **MAY NOT BE RETRIED** during the same test session as indicated in the Test Chair Manual.
 - a. The Test Chair Manual further identifies the exception to when a test may be retried (Page 13). With some elaboration of the RETRY POLICY, please note a test may **ONLY** be retried during the same test session if **all** of the following criteria apply:
 - i. The test day is the last opportunity to try a test that is required to meet the cut-off date for entry **and** meet the qualifications for entry to a desired category qualifying event where skating up is not permitted. Qualifying Events are identified as Sectionals and certain categories of EOSIC such as Dance, Pair and Triathlon categories where skaters **MUST** have passed a test prerequisite. All EOSIC Freeskate categories permit a skater to skate up one level with the exception of Pre-Juvenile and Juvenile categories and therefore a Freeskate retry may not occur.
 - ii. The evaluator believes the skater is capable of passing the test, the request is reasonable and there is time available to conduct the test. Discretion in permitting or denying the request is left to the assigned Evaluator who conducted the first attempt. This decision is final and may not be appealed.
 - iii. The closing date for the qualifying event has not lapsed and the passing of the test would result in the skater's eligibility to compete in the desired category
 - 2.0 Test sessions may occur over a period of 2 or more days. Although circumstances (i.e. ice time/evaluator availability) may require the splitting or extension of an approved test date(s) all dates remain part of the same test session and therefore, tests **may not** be retried. Further, should a test session include a day or more between two or more dates of tests, they are considered to be the same test session and tests **may not** be retried.
 - 3.0 The two week pull date is an indication of a final test list. Pulls after the pull date other than for a medical reason are subject to payment of the required fees. Submission or acceptance of further tests inside the two week pull date should not occur unless directed by the Judges Bureau, as a result of time constraints of another grouping or extraordinary, unique circumstances.
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4.0 Specific to Gold Interpretive and Gold Freeskate tests where a skater has been granted permission to bypass to the Gold test, confirmation of this permission **must** be presented to the Evaluator prior to the Test Summary Sheet being signed by the Evaluator. The assigned Evaluator will be required to sign off on the Test Summary Sheet on the Gold level test as well as all other test levels that have been bypassed. The test candidate is responsible for the fees of all bypassed tests regardless if the test is successful or not.

I trust evaluators and Test Chairs will work collaboratively to ensure the consistent application of test policies and procedures.

Should you have any further questions please feel free to contact the Judges Bureau or myself.

Regards,



Rhonda Vanderveen

EO Judges-Officials Chair

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