



# Skate Ontario

## Responsibilities of the Board and of Individual Directors

### **Purpose of the Board of Directors:**

- The Skate Ontario Board of Directors is responsible for providing strategic leadership to the organization.

### **Responsibilities of the Board:**

- Develop and support the implementation of policy including finance, risk management and external stakeholder relations.
- Approve, where appropriate, policy and recommendations received from various sources, including Directors, committees and/or staff.
- Hire the Executive Director and evaluate the Executive Director's performance.
- Receive financial reporting and provide financial oversight and controls.
- Ensure that a Strategic Plan including Vision, Mission, and Values is in place and support its implementation.
- Ensure compliance with government regulations and policies of Skate Ontario and Skate Canada
- Provide governance leadership and oversight including the By-laws, elections and succession planning.
- Establish Standing Committees (TBD e.g. *Finance, HR, External Relations, Governance*).

### **Responsibilities of Individual Directors:**

- Act as a Director on the Skate Ontario Board in the corporation's best interests.
- Understand and support Skate Ontario's Vision, Mission and Values.
- Represent the organization in a positive and supportive manner at all times and in all places.
- Understand the roles of Board and of Management in policy-making and policy implementation.
- Attend Board meetings well prepared and well informed regarding issues on the agenda and be prepared to actively contribute.
- Be knowledgeable about Skate Ontario so as to facilitate contributions to Board meetings.
- Observe procedural rules and participate in discussions in a collegial and constructive manner that benefits skaters and the sport of skating.
- Abide by Skate Ontario and Board policies and procedures.
- Maintain Board confidentiality and a high level of integrity and ethical conduct; and, observe One Voice.
- Participate in Board activities as assigned and wherever and whenever possible.
- Serve on committees and working groups as requested and participate in the accomplishment of their objectives.
- Disclose all conflicts of interest and avoid the substance or appearance of conflict of interest that could adversely influence objectivity in conducting Board business.