



NOMINATIONS COMMITTEE – TRANSITION YEAR

TERMS OF REFERENCE

Composition:

- The Nominations Committee shall consist of a Chair, at least three other appointed individuals, and the President and the Executive Director as ex-officio members of the Committee.
- The Committee Chair shall be appointed by the Transition Committee.
- Individuals seeking election to the Board shall not be a member of the Committee.
- Members of the Committee should not be members of the Board.
- Members of the Committee should collectively demonstrate the following experience:
 - Experience in operational and strategic aspects of the organization
 - Experience in organization at the club, Provincial and National level
 - Experience in various roles of athlete, coach, official and volunteer development
 - Experience in business and/or sport
 - Experience in governance

Responsibilities

The Committee will:

- Ensure that there is a full slate of candidates for election in the first quarter of the 2017 calendar year and that those candidates reflect the competencies required for the Board to operate at maximum efficiency on behalf of all constituents, such competencies being reflected in the “Skate Ontario Board of Directors Call for Nominations”.
- Establish the critical dates for the nomination and election process as outlined in the By-laws.
- Prepare a template for the candidates to use for submission of their applications.
- Prepare and distribute a Call for Nominations.
- Receive, review and evaluate all of the applications. Interview candidates and their references as appropriate.
- Recruit individuals as required to ensure a full slate that meets the skill requirements and competencies determined by the Committee.
- Be mindful of the long term vision of Skate Ontario and it’s succession planning requirements
- Communicate the slate as well as all other applicants to the Membership.